



NH State Coordinating Council for Community Transportation
Meeting Minutes • October 2, 2025
Granite State Independent Living • 21 Chenell Drive, Concord, NH

Table with 3 rows: Council Members Present In-Person, Council Members Present Virtually, and Guests. Lists names of attendees and their status.

I. Call to Order, Welcome & Introductions

- Chair Chuck Saia called the meeting to order at 1:38pm

II. Chair’s Update – As needed

We’re going to solidify the goals for the SCC workplan. SCC leadership will bring everyone up to date on the top-line take-aways for the Rural Health Transformation Grant. Thanks to Ben Herbert for his testimony and presentation with Executive Councilor John Stephen at a recent GACIT Hearing. As a result, Ben coordinated a joint meeting with SCC leadership, the DOT/DOT Deputy Commissioner, and members of the Executive Council tomorrow at 2 p.m. to talk about transportation.

III. Meeting Minutes

- A. August 7, 2025 Minutes.

Motion: Jesse Lore moved and Terri Paige seconded the motion to approve the August 7, 2025 Minutes as presented.
Table with 4 columns: Councilor, Vote, Alternate, Vote. Lists councilors and their votes.
Results: Yes: 10, No: 0, Abstain: 0
Motion: Passes

**B. September 11, 2025 Minutes.**

<b>Motion:</b> Terri Paige moved and Gene Patnode seconded the motion to approve the September 11, 2025 Minutes as presented.			
<b>Councilor</b>	<b>Vote</b>	<b>Alternate</b>	<b>Vote</b>
Butler, Fred	Y		
Hill Walker, Melina	Abstain	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	Y		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	Y		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 9</b>	<b>No: 0</b>	<b>Abstain: 1</b>	
<b>Motion: Passes</b>			

**V.A. Rural Health Transformation Grant Update – Gene & SCC Leadership – *Taken out of order***

- RHT Grant Background: This is a 5-year, federal grant opportunity under the direction of the Center for Medicare and Medicaid Services. This is a \$50 billion fund that was established with bipartisan support under the Big Beautiful Bill and was in response to the over 400 billion cuts to rural healthcare nationwide also contained in the bill. Every state may submit a single application, due November 5, for funding between 2026 and 2030. New Hampshire can expect approximately \$100 million per year for each of the 5 years with the potential for increased funding based on other federal criteria. Notice of award is expected by December 31, 2025 with money moving to the state in January 2026. States must spend their annual funds within that fiscal year or the federal government will reduce the following year’s funding proportionally. At the state level this will require a high level of coordination and that all subrecipients must also be prepared to hit the ground running once contracts are in place (anticipated January).

Discussion was paused to welcome Shelley Winters who was just sworn in at the state house for her new position as Deputy Commissioner of DOT. All members enthusiastically congratulated Shelley and noted how beneficial it is to have someone in this leadership role that completely understands community transportation in NH.

- Gene Patnode, as the DHHS Commissioner’s representative to the SCC, summarized how this opportunity came about and the work that DHHS Leadership, SCC Leadership and Jen Buteau in her capacity as CTNA consultant undertook to submit over 15 strategies to improve transportation services in NH, with a specific focus on rural health and communities. DHHS Associate Commissioner Chris Santaniello, initially reached out to Gene to determine if SCC had a combination of planning and shovel-ready projects that would improve rural health

transportation and help meet goals identified for the RHT Program. AC Santaniello scheduled a meeting with SCC Leadership and other leaders at DHHS on September 17. At that meeting SCC explained more about statewide transportation services and where there are critical, overlapping needs with healthcare and other identified indicators of Health. Jen Buteau provided early findings from the CTNA that supported a menu of strategies that could significantly improve transportation statewide. DHHS received this information and determined that it wanted to work together to include transportation strategies. Jen Buteau and Steve Workman committed to assisting DHHS with the transportation portion of the application and fleshing out preliminary strategies shared during the meeting. The group initially identified approximately 1 million per year to support transportation strategies under the RHT; however, with the caveat that this was the beginning of a very tight turnaround. Jen took the lead in writing the strategies and submitted them on behalf of SCC both through the portal and direct hardcopy to AC Santaniello.

- Jen thanked Gene for bringing forth this opportunity. A majority of the grant money would go to rural hospitals and clinics facing financial troubles. Ninety-six percent of the 2,193 responses to the Community Needs Assessment said transportation was a problem in their community, as far as getting to health care.
- Gene says other sectors/industries are also vying for this grant. So, the funds would be broken up between other health care needs throughout the state.
- Leadership deferred discussion of the transportation strategies submitted because it would be premature to take time drilling down if some or all of the strategies are not funded. They did assure the group that the strategies were broadly written to allow for expanded discussion and work with the transportation sector.
- Shelley added that this is a transformational opportunity on New Hampshire's doorstep. DHHS will submit the grant and will look at all the submissions. Everything is on the table, including different funding for mobility managers, technology, more vehicles for transportation services, etc.

#### **IV. Strategic Coordination Discussion**

##### **A. SCC Workplan 2025-2027 SMART Goals/Priorities**

At the September meeting, the group reviewed eight SMART Goals that SCC leadership created with Jen Buteau. The goals have now been whittled down to five. Chuck expects today to solidify these goals and execute the plan.

##### **For all goals the following will be determined:**

- Champion - SCC member
- Current Work - Informal RCC updates, issue tracker demo
- Who's doing this work now – RCC Chairs, SCC, Regional Mobility Manager, NH DOT, TNH, etc.
- Who Else is Doing This Work/Should Be Involved – Commission on Aging, Bureau of Adult and Aging Services, NH AHA, Able NH, GSIL, RCC members, lead agencies, transit providers, human service agencies, community representatives, Governor's Commission on Disability, refugee/immigrant coalitions, youth councils, veterans services, advocacy organizations, TANF, DHHS Medicaid, DOE, CMS RHT Program, NHTA, providers willing to provide braided contracts, Workforce Development, housing and health partners, public health networks, senior centers, local media, town offices, hospitals.

##### **Goal review and adoption (Goals discussed out of order)**

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**Goal #1 - Strengthen the SCC/RCC Partnerships and Accountability. By March 2026, the SCC will institutionalize RCC/SCC accountability by requiring all RCCs to submit quarterly reports with 100% response rate from SCC, and by publishing a statewide RCC snapshot annually highlighting unmet needs and SCC actions taken.**

- Sylvia asks if an RCC can submit minutes instead of a quarterly report so that no additional work is created? Jen says submitting minutes vs. a quarterly report has yet to be determined.
- Jesse Lore says it's important to not put more work on folks. Plus, we already have data that's captured, including the Mobility Manager stories and RCC/SCC meeting minutes. Perhaps a one-page form can be created for Mobility Managers and/or Teri Palmer to copy/paste information onto. This could improve how RCCs feel about the way the SCC is looking at their work. He also notes there are big challenges for regions without a mobility manager and no regularly scheduled RCC meetings.
- Jen asks if that means standardizing agendas at RCC meetings? We have that with the monthly Mobility Manager report.
- Jesse stated that six of the eight regions report consistently. We are giving money to the ones reporting. The regions not reporting may not get funding.
- Terri Page likes idea of adding to what we already do. Feedback from the SCC is critical in this because the RCCs don't frequently get that. Also, the RCCs want SCC members to attend their meetings. Chuck said members of SCC leadership want to attend.
- Terri Paige sees some merit to the standardization piece, but each region is also different and says we don't want to standardize to death, it could be detrimental. The timing of this will be helpful to most of the RCCs in terms of a quarterly report, but she asks when does SCC leadership want quarterly reports submitted? Some of the RCCs meet sporadically, which would affect when they could submit a report.
- Jen summarizes – The mobility managers already do a great job submitting information; the RCCs are not always hearing back from the SCC and people should be more intentional with that. Perhaps we can test with two additional survey questions for mobility managers, like:
  1. How can we help?
  2. Is there something you need brought to the attention of SCC?
  3. What's great about that happening in your region?
- Fred Butler likes all these ideas, particularly getting regional meeting minutes, summations from website.
- Steve Workman likes the flexibility with standardization idea. With the numbers we currently get, they don't tell the whole story of each RCC meeting. The flexibility will allow us to lift up unique regional things. The idea of pulling from minutes makes more work, creating lengthy documents. Steve wants a format that works for all.
- Sylvia suggests reviewing RCC meeting minutes and having another conversation to talk about standardization. Teri Palmer and She will work to compare RCC meeting minutes and make some suggestions about potential ways to succinctly deliver that information to the SCC.
- Jen asked if SCC members would commit to reviewing such reports from RCC and have follow up discussions as needed?
- Fred says the SCC doesn't have to be the one to standardize. Maybe whoever does the minutes for the RCCs can convene and decide how to standardize meeting minutes. A template could be helpful.
- Suggestion to leave Goal #1 as is to leave room for flexibility for submitting documentation. Only change will be to switch wording of "quarterly reports" to "documentation."
- Bill Bolton adds that the legislation does not include the wording "requiring of the RCC." He suggests requesting documentation and then the RCCs will cooperate to come up with a two-way reporting system between the RCCs and SCC. Chuck clarifies that SCC is not demanding anything from RCCs. The intent is cooperation.
- Cindy Yanski says that if an SCC leader showed up at her RCC meeting(s) it would energize her group.
- Steve Workman expressed concern that the discussion for Goal 1 has spanned almost 25-minutes without a real decision or commitment to improving RCC-SCC relationships. He noted that this is the exact reason why people believe the SCC cannot make decisions in a timely manner. It becomes a self-fulfilling prophecy when SCC cannot

make a decision – a decision that is simply intended to start work on removing barriers and effectively delivering statewide transportation services for our residents.

- Jesse Lore moved the question.

<b>Motion:</b> Jesse Lore moved and Steve Workman seconded the motion to adopt Goal 1 as presented.			
Councilor	Vote	Alternate	Vote
Butler, Fred	N		
Hill Walker, Melina	N	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	N		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	N		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 6</b>	<b>No: 4</b>	<b>Abstain:</b>	
<b>Motion: Passes</b>			

**Goal #2 – Elevate Equity and Lived Experience in Decision-Making. By December 2026, every RCC and the SCC will seat at least one lived-experience representative (older adult, person with a disability, veteran, immigrant or rider) with stipends, translation, and childcare supports budgeted. Each year, the SCC Annual Report will include a rider story and defined metrics (e.g., number of lived-experience reps, policy/service changes tied to their input, satisfaction surveys, increased trip access for these groups).**

- Jen says this goal is one to strive for that there will be some representation – which could include spotlights, an advisory council, etc. We’re not sure yet what that would look like.
- Cindy Yanski says this representation may already be happening in some cases. Melina Hill Walker asks about stipends – where is that money coming from? She says most RCCs don’t have any wiggle room. Terri Paige says other RCC members are not paid, some folks have to punch out of work to go to a meeting and others are members of the public that are able to attend because they’re retired and are not taking time away from a job.
- Jen suggests removing mention of stipends.
- Sylvia says that the words “will seat” are an absolute and the goal should say “encourage” instead. Steve says Deb Ritcey has spoken previously about the need to include people with lived experience – especially those living with disabilities - on our councils. Steve joins her in support of creating these formal roles on SCC and RCCs.
- Chuck and Steve noted that the SCC is a public body and already makes reasonable accommodations when asked, including translation services.

**Motion:** Rad Nichols moved and Jesse Lore seconded the motion to adopt Goal 2 as amended after striking the words, “with stipends, translation, and childcare supports budgeted.”

Councilor	Vote	Alternate	Vote
Butler, Fred	Y		
Hill Walker, Melina	Y	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	Y		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	Y		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 10</b>	<b>No: 0</b>	<b>Abstain:</b>	
<b>Motion: Passes</b>			

**Goal #5: Strengthening Public Communication and Awareness. By March 2026, the SCC will launch a statewide transportation awareness campaign (KeepNHMoving and outreach toolkits) and ensure at least 10 RCCs/partner sites are linked and using shared branding, with a 25% increase in web traffic and outreach events statewide.**

**Motion:** Sylvia von Aulok moved and Melina Hill Walker seconded the motion to adopt Goal 5 as presented.

Councilor	Vote	Alternate	Vote
Butler, Fred	Y		
Hill Walker, Melina	Y	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	Y		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	Y		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 10</b>	<b>No: 0</b>	<b>Abstain:</b>	
<b>Motion: Passes</b>			

**Goal #4 – Lead Statewide Coordination Across Plans and Partners. By June 2026, the SCC will complete a CTNA/CHSTP/10-Year State Plan Alignment Matrix that maps statewide transportation priorities, renewed annually, and publish a public “NH Coordinated Human Services Transportation Playbook.”**

- Jen says this was previously disjointed across sectors (transportation, public health, RPCs, etc).
- Sylvia asks where is the funding for this and where will it come from 10 years from now? Today, having a NH Coordinated Human Services Transportation Plan is currently required. They have been getting done over the past eight years, but they’re all separate and disconnected. Shelley Winters says that the DOT gets eight different plans and at some point, the lines may shift. By having a statewide approach, it won’t matter if regions/towns get redrawn, we will still strive to do the same thing. This will help keep everyone going in same direction and will still allow operational and regionality to happen, but keeps us all communicating together.
- Terri Paige says her RCC 3 is finishing its coordinated plan. If Goal #4 is enacted, does that mean her RCC’s individual plan will go away and become part of a statewide plan? Fred Butler says yes, adding that regional plans are currently funded by planning commissions with money through the state DOT. Goal #4 would allow RCCs to use that money for something else because the individual coordinated plans would be rolled into a statewide plan, which the state would pay for. The statewide plan will still have regional chapters.
- Sylvia asked if DOT will lead this effort with RPCs? Shelley Winters says she wants to agree to a statewide plan and leave it open ended as to the details for implementation.

<b>Motion:</b> Sylvia von Aulok moved and Terri Paige seconded the motion to adopt Goal 4 as presented.			
Councilor	Vote	Alternate	Vote
Butler, Fred	Y		
Hill Walker, Melina	Y	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	Y		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	Y		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 10</b>	<b>No: 0</b>	<b>Abstain:</b>	
<b>Motion: Passes</b>			

**Goal #3 – Modernize Data and Finance Systems to support Braided Funding. By September 2026, the SCC will roll out a statewide data platform and contract crosswalk enabling at least two RCCs/providers to pilot braided contracts (blending 5310, Title III-B, Medicaid, RHT Funds, etc.) with shared Key Performance Indicators (KPIs) reported quarterly to the SCC.**

- Goal #3 would allow for the roll out of a statewide data platform in approximately one year. This also would enable at least 2 RCCs/providers to pilot braided contracts. Steve said that funding for this work was requested through the Rural Health Grant. If we do not get that funding a new source of funding would be required.
- Jesse asked if the shared KPI is the data we are currently tracking? Jen says yes, but this means we would build on that data. Fred says with Goal #3 we all get in the room and streamline the data reporting.

<b>Motion:</b> Rad Nichols moved and Melina Hill Walker seconded the motion to adopt Goal 3 as amended after striking “contract crosswalk” and with the understanding that Key Performance Indicator (KPI) definitions must be standardized as part of the work under this goal.			
Councilor	Vote	Alternate	Vote
Butler, Fred	Y		
Hill Walker, Melina	Y	Hession, Andrea	
Lore, Jesse T	Y		
Nichols, Rad	Y	Correa, Camille	
Paige, Terri	Y		
Patnode, Gene	Y	Bowmar, Brigitte	
Ritcey, Deborah	Absent		
Saia, Charles	Y	Roberge, Fred	
Lewis, Charles	Y	Frye, Tracey	
Von Aulock, Sylvia	Y		
Workman, Steve	Y		
<b>Results:</b>			
<b>Yes: 10</b>	<b>No: 0</b>	<b>Abstain:</b>	
<b>Motion: Passes</b>			

**V. Standing Reports & Updates**

- A. Rural Health Transformation Grant – Gene & Leadership – *This item taken up after reviewing minutes.***

The following items were incorporated by written report but not discussed during the meeting because of time.

- B. NHDOT Updates (Fred) – See Attached Report**
- C. SCC Governance Updates - SCC Council Membership - NONE**
- D. State Mobility Management Report – See Attached Report**
- E. Mobility Management Performance Measures Report August 2025 – Fred Butler – See Attached Report**
- F. Federal & State Policy & Budget Updates – NONE**

**VI. Other Business – Time Permitting - NONE**

**VII. Public Comment: Consumer Voices & Announcements (as time permits) - None**

**VIII. Closing, Action Item Review, and Adjournment**

- A. Next Meeting: Thursday, November 6, 2025**
- B. Melina Hill Walker moved and Gene Patnode seconded a motion to adjourn. Meeting Adjourned at 3:31pm**

Respectfully Submitted,  
Steve Workman, SCC Secretary



## NHDOT's NHTA UPDATE: 10/02/25

- **Grants**

- **STBG** – All FFY25 funds transferred and split; FFY26 pending the usual gov't shutdown, continuing resolutions, etc.
- **5304/5305** – Please work with RPCs to brainstorm ideas for next solicitation (circa Nov 2026)
- **5310 Capital** – Next solicitation by end of Oct; expansion projects will require substantive RCC justification
- **5310 RCC** – SFY26-27 agreements underway
- **5311** – SFY26-27 agreements underway
- **5339 Bus & Bus Facilities Capital** – Next solicitation Oct-Nov; ensure TAM plans/capital plans updated
- **5311(f)** – NHDOT considering Keene-Nashua (or Keene-Concord) expansion; eyeing 7/1/26 start
- **General/Discretionary** – None known

- **RTAP/Training**

- 5-year contract approved in May
- Def Driving & Pass Evac webinars available; PAT trainings to start circa November;
  - All are/will be posted to <https://www.newhampshirertap.com/calendar>
- Please contact Cathy Cormier regarding any desired transit-related training for NHDOT's consideration of hosting/funding.

- **Other**

- Please send nice pics from SFY25 if you haven't already.
- GACIT hearings underway (as will likely be discussed)
- Shelley Winters was approved by G&C to become DepComm Winters; pending formal final steps
- NTD season is upon us. Thanks in advance for your patience!
- State operating agreements are pending G&C approval and will (I believe) be retroactive to 7/1
- Tri-State '27: Contract with DoubleTree in Manchester pending. Two full days, 9/15 & 9/16 (Wed & Thurs), with potential for offline rooms for planning or other pre-conference sessions.
  - Anyone want to be TSC committee chair?
- Safety reminder: If you run in front of a bus, you get tired. If you run behind the bus, you get exhausted.
- Transit stop requests: The following would still be helpful:
  - Any documentation related to stop arms, e.g., LSR language if feasible or a white paper if not.
  - A one-pager to make the case for stops on high-speed and/or high-traffic roads. How is access balanced with safety?
- Reminders:
  - Please check your GTFSS feeds to ensure your services appear on platforms such as Google (Transit).
  - Agencies are encouraged to ensure their services are accurately reflected on the Keep NH Moving website.

## SCC Consolidated Goals – SMART Format

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### Goal 1: Strengthen SCC⇌RCC Partnerships and Accountability

#### SMART Goal:

By **March 2026**, SCC will institutionalize RCC⇌SCC accountability by requiring all RCCs to submit quarterly reports with **100% response rate** from SCC, and by publishing a **statewide RCC snapshot annually** highlighting unmet needs and SCC actions taken.

- **Champion:** [Insert SCC member]
- **Current Work:** Informal RCC updates; Issue Tracker demo.
- **Who's Doing This Now:** RCC Chairs, SCC, Regional Mobility Managers, NH DOT (templates), RLS (support/technical assistance).

**Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; RCC members; lead agencies; transit providers; human service agencies; community representatives.

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### Goal 2: Elevate Equity and Lived Experience in Decision-Making

#### SMART Goal:

By **December 2026**, every RCC and the SCC will seat at least **one lived-experience representative** (older adult, person with a disability, Veteran, immigrant, or rider) with stipends, translation, and childcare supports budgeted. Each year, the SCC Annual Report will include **a rider story and defined metrics** (e.g., number of lived-experience reps, policy/service changes tied to their input, satisfaction surveys, increased trip access for these groups).

- **Champion:** [Insert SCC member]
  - **Current Work:** Some rider input in CTNA; stipends piloted.
  - **Who's Doing This Now:** ?? SCC Equity/Engagement subgroup, Commission on Aging, ABLE NH, NH AHA.
  - **Who Else Is Doing This Work / Should Be Involved:** Governor's Commission on Disability; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; refugee/immigrant coalitions; youth councils; Veterans services; advocacy organizations.
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### Goal 3: Modernize Data and Finance Systems to Support Braided Funding

#### SMART Goal:

By **September 2026**, SCC will roll out a **statewide data platform and contract crosswalk** enabling at least **2 RCCs/providers** to pilot braided contracts (blending 5310, Title III-B, Medicaid, RHT funds, etc.), with shared KPIs reported quarterly to SCC.

- **Champion:** [Insert SCC member]

- **Current Work:** SCC Data/KPI Task Force planned; dashboards piloted.
  - **Who's Doing This Now:** NH DOT (funding/contracts), RLS (Statewide Mobility Manager contract and performance measures), SCC staff.
  - **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; Veterans Administration, TANF, NH AHA; ABLE NH; GSIL; DHHS Medicaid; DOE; CMS RHT program; NHTA; providers willing to pilot braided contracts.
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## Goal 4: Lead Statewide Coordination Across Plans and Partners

### SMART Goal:

By **June 2026**, SCC will complete a **CTNA/CHSTP/10-Year State Plan Alignment Matrix** that maps statewide transportation priorities, reviewed annually, and publish a public **"NH Coordinated Human Services Transportation Playbook."**

- **Champion:** [Insert SCC member]
  - **Current Work:** CTNA in progress; CHSTPs updated regionally.
  - **Who's Doing This Now:** NH DOT, Impact Consulting (CTNA), Regional Planning Commissions, RLS (Blueprint alignment).
  - **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; DHHS; DOE; Workforce Development; housing and health partners; Veterans Affairs; public health networks.
- 

## Goal 5: Strengthen Public Communication and Awareness

### SMART Goal:

By **March 2026**, SCC will launch a statewide transportation awareness campaign (KeepNHMoving + outreach toolkits) and ensure at least **10 RCCs/partner sites** are linked and using shared branding, with a **25% increase in web traffic and outreach events statewide.**

- **Champion:** [Insert SCC member]
- **Current Work:** KeepNHMoving.org exists; some RCC outreach but fragmented.
- **Who's Doing This Now:** NH DOT, Transport NH (KeepNHMoving website + facilitation), SCC?, RLS, Mobility Managers.
- **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; Governor's Commission on Disability; NH Alliance for Healthy Aging (AHA); ABLE NH; GSIL; senior centers; Veterans groups; immigrant/refugee networks; local media; public health networks; town offices; hospitals.



**NH State Coordinating Council for Community Transportation Meeting Instructions**  
**Thursday, October 2, 2025 • 1:30-3:30pm • Regular Meeting**

**Information for Voting Council Members**

**Remote Participation:** At its March 6, 2025, meeting, the SCC adopted a standing authorization for council members to remotely participate in State Coordinating Council for Community Transportation in New Hampshire meetings when physical attendance is not reasonably practicable limited to driving in hazardous weather conditions, care of self/childcare/family reasons, or reasonable accommodations for a disability pursuant to RSA 91-A:2, IV. Council members are reminded that this does not eliminate or reduce the 8-person in-person quorum unless otherwise authorized by the SCC Chair.

**Attendance Confirmation:** Please RSVP with Steve Workman, SCC Secretary, so he can monitor quorum status. Please remember to send notice if you will not be able to attend a meeting or if you will be attending remotely. Voting council members are reminded that SCC Policy requires that they provide an accepted reason for not attending the meeting in-person.

**Meeting Information**

**Regular Meeting Schedule**

First Thursday of the month, 1:30-3:30pm. No July meeting. The Chair may change the date of a meeting for cause.

**Physical Location**

Granite State Independent Living (GSIL)  
21 Chenell Drive, Concord NH

**Zoom Instructions SCC Hybrid Meetings**

Steve Workman will moderate Zoom during the meeting. Participants will arrive in the waiting room and are asked to wait patiently to be let in. Make sure you have your full name on your Zoom profile so we can identify who you are before we allow you access to the meeting. Always remain muted unless you are speaking. If you wish to speak, please use the "Raise Hand" button located under the "Reactions" tab and when done speaking please lower hand.

**Join SCC Meeting by Zoom**

Please note that this is a series Zoom link that is good for regular SCC meetings August 2025 – May 2026.

<https://us02web.zoom.us/j/86359807055?pwd=U7qYnbOT8a2COAONPUf7NahVqcbGbZ.1>

Meeting ID: 863 5980 7055

Passcode: 355398

Please note that the chair reserves the right to open, suspend or limit discussion. Two-minute limit per speaker.

**NH State Coordinating Council for Community Transportation  
Granite State Independent Living • 21 Chenell Drive, Concord, NH • And by Zoom  
Meeting Agenda • October 2, 2025**

**SCC Mission:** To improve the coordination, capacity, accessibility, quality, and sustainability of mobility options throughout the State of New Hampshire.

Item
<b>I. Call to Order &amp; Welcome - 1:30-1:35pm</b>
<b>II. Chair’s Update &amp; Agenda Review - 1:35-1:40pm</b>
<b>III. Meeting Minutes - 1:40-1:50pm</b>
A. August 7, 2025
B. September 11, 2025
<b>IV. Strategic Coordination Discussion – 1:50-TBD</b>
A. <b>SCC Strategic Work Plan 2025-2027 – SMART Goals/Priorities</b>
<b>V. Standing Reports &amp; Updates - Time Permitting</b>
A. Rural Health Transformation Grant – Gene & Leadership
B. NHDOT Updates – Fred
C. State Mobility Manager Report – Teri
D. Mobility Management Performance Measures Report August 2025 – Fred
**Report also posted on KeepNHMoving: <a href="https://keepnhmoving.com/about-us/">https://keepnhmoving.com/about-us/</a> (See Tab 4)
E. Federal & State Policy/Budget Related Updates – Steve/Fred/Rad
<b>VI. Other Business – Time Permitting</b>
<b>VII. Public Comment: Consumer Voices &amp; Announcements – Time Permitting</b>
<i>*The chair reserves the right to open, suspend or limit discussion. Two-minute limit per speaker.</i>
<b>VIII. Closing &amp; Adjournment – 2:25-3:30pm</b>
A. Next Meeting: <b>November 6, 2025</b>
B. SCC Issue Tracker Update
C. Adjourn.



## SCC Issue Tracker

*The **SCC Issue Tracker** is a tool to support the SCC’s statutory duty to monitor statewide coordination and results and for the Mobility Management Network. This will help prevent issues from falling through the cracks and boost transparency and accountability. This will be updated regularly and adjusted as needed.*

**Issue Spotters:** We need all of you to be “issue spotters.” In your work and as we meet, please be aware of any “issues” related to community transportation that we should be identifying tracking. We will go through the issue tracker during the meeting and then revisit at the end to add any missing ones.

Issue / Idea Raised	Lead	Next Step & Due Date	Update to SCC	Outcome / Status
Safety inspections for Volunteer Driver Programs – raised by Sylvia	NHDOT (Fred) → delegated to TA contractor	Contractor to review inspection protocols & report back by Sept 30, 2025	Oct 2025	In progress – delegated to contractor, report pending
Rural Health Grant				
SCC Strategic Plan				