
NH State Coordinating Council for Community Transportation Meeting Instructions
Thursday, October 2, 2025 ▪ 1:30-3:30pm ▪ Regular Meeting

Information for Voting Council Members

Remote Participation: At its March 6, 2025, meeting, the SCC adopted a standing authorization for council members to remotely participate in State Coordinating Council for Community Transportation in New Hampshire meetings when physical attendance is not reasonably practicable limited to driving in hazardous weather conditions, care of self/childcare/family reasons, or reasonable accommodations for a disability pursuant to RSA 91-A:2, IV. Council members are reminded that this does not eliminate or reduce the 8-person in-person quorum unless otherwise authorized by the SCC Chair.

Attendance Confirmation: Please RSVP with Steve Workman, SCC Secretary, so he can monitor quorum status. Please remember to send notice if you will not be able to attend a meeting or if you will be attending remotely. Voting council members are reminded that SCC Policy requires that they provide an accepted reason for not attending the meeting in-person.

Meeting Information

Regular Meeting Schedule

First Thursday of the month, 1:30-3:30pm. No July meeting. The Chair may change the date of a meeting for cause.

Physical Location

Granite State Independent Living (GSIL)
21 Chenell Drive, Concord NH

Zoom Instructions SCC Hybrid Meetings

Steve Workman will moderate Zoom during the meeting. Participants will arrive in the waiting room and are asked to wait patiently to be let in. Make sure you have your full name on your Zoom profile so we can identify who you are before we allow you access to the meeting. Always remain muted unless you are speaking. If you wish to speak, please use the "Raise Hand" button located under the "Reactions" tab and when done speaking please lower hand.

Join SCC Meeting by Zoom

Please note that this is a series Zoom link that is good for regular SCC meetings August 2025 – May 2026.

<https://us02web.zoom.us/j/86359807055?pwd=U7qYnbOT8a2COAONPUf7NahVqcbGbZ.1>

Meeting ID: 863 5980 7055

Passcode: 355398

Please note that the chair reserves the right to open, suspend or limit discussion. Two-minute limit per speaker.

NH State Coordinating Council for Community Transportation
Granite State Independent Living ▪ 21 Chenell Drive, Concord, NH ▪ And by Zoom
Meeting Agenda ▪ October 2, 2025

SCC Mission: To improve the coordination, capacity, accessibility, quality, and sustainability of mobility options throughout the State of New Hampshire.

Item	
I. Call to Order & Welcome - 1:30-1:35pm	
II. Chair's Update & Agenda Review - 1:35-1:40pm	
III. Meeting Minutes - 1:40-1:50pm	
A. August 7, 2025	
B. September 11, 2025	
IV. Strategic Coordination Discussion – 1:50-TBD	
A. SCC Strategic Work Plan 2025-2027 – SMART Goals/Priorities	
V. Standing Reports & Updates - Time Permitting	
A. Rural Health Transformation Grant – Gene & Leadership	
B. NHDOT Updates – Fred	
C. State Mobility Manager Report – Teri	
D. Mobility Management Performance Measures Report August 2025 – Fred	
**Report also posted on KeepNHMoving: https://keepnhmoving.com/about-us/ (See Tab 4)	
E. Federal & State Policy/Budget Related Updates – Steve/Fred/Rad	
VI. Other Business – Time Permitting	
VII. Public Comment: Consumer Voices & Announcements – Time Permitting	
<i>*The chair reserves the right to open, suspend or limit discussion. Two-minute limit per speaker.</i>	
VIII. Closing & Adjournment – 2:25-3:30pm	
A. Next Meeting: November 6, 2025	
B. SCC Issue Tracker Update	
C. Adjourn.	



SCC Issue Tracker

*The **SCC Issue Tracker** is a tool to support the SCC's statutory duty to monitor statewide coordination and results and for the Mobility Management Network. This will help prevent issues from falling through the cracks and boost transparency and accountability. This will be updated regularly and adjusted as needed.*

Issue Spotters: We need all of you to be “issue spotters.” In your work and as we meet, please be aware of any “issues” related to community transportation that we should be identifying tracking. We will go through the issue tracker during the meeting and then revisit at the end to add any missing ones.

Issue / Idea Raised	Lead	Next Step & Due Date	Update to SCC	Outcome / Status
Safety inspections for Volunteer Driver Programs – raised by Sylvia	NHDOT (Fred) → delegated to TA contractor	Contractor to review inspection protocols & report back by Sept 30, 2025	Oct 2025	In progress – delegated to contractor, report pending
Rural Health Grant				
SCC Strategic Plan				



NHDOT's NHTA UPDATE: 10/02/25

- **Grants**

- **STBG** – All FFY25 funds transferred and split; FFY26 pending the usual gov't shutdown, continuing resolutions, etc.
- **5304/5305** – Please work with RPCs to brainstorm ideas for next solicitation (circa Nov 2026)
- **5310 Capital** – Next solicitation by end of Oct; expansion projects will require substantive RCC justification
- **5310 RCC** – SFY26-27 agreements underway
- **5311** – SFY26-27 agreements underway
- **5339 Bus & Bus Facilities Capital** – Next solicitation Oct-Nov; ensure TAM plans/capital plans updated
- **5311(f)** – NHDOT considering Keene-Nashua (or Keene-Concord) expansion; eyeing 7/1/26 start
- **General/Discretionary** – None known

- **RTAP/Training**

- 5-year contract approved in May
- Def Driving & Pass Evac webinars available; PAT trainings to start circa November;
 - All are/will be posted to <https://www.newhampshirertap.com/calendar>
- Please contact Cathy Cormier regarding any desired transit-related training for NHDOT's consideration of hosting/funding.

- **Other**

- Please send nice pics from SFY25 if you haven't already.
- GACIT hearings underway (as will likely be discussed)
- Shelley Winters was approved by G&C to become DepComm Winters; pending formal final steps
- NTD season is upon us. Thanks in advance for your patience!
- State operating agreements are pending G&C approval and will (I believe) be retroactive to 7/1
- Tri-State '27: Contract with DoubleTree in Manchester pending. Two full days, 9/15 & 9/16 (Wed & Thurs), with potential for offline rooms for planning or other pre-conference sessions.
 - Anyone want to be TSC committee chair?
- Safety reminder: If you run in front of a bus, you get tired. If you run behind the bus, you get exhausted.
- Transit stop requests: The following would still be helpful:
 - Any documentation related to stop arms, e.g., LSR language if feasible or a white paper if not.
 - A one-pager to make the case for stops on high-speed and/or high-traffic roads. How is access balanced with safety?
- Reminders:
 - Please check your GTFS feeds to ensure your services appear on platforms such as Google (Transit).
 - Agencies are encouraged to ensure their services are accurately reflected on the Keep NH Moving website.

SCC Consolidated Goals – SMART Format

Goal 1: Strengthen SCC⇌RCC Partnerships and Accountability

SMART Goal:

By **March 2026**, SCC will institutionalize RCC⇌SCC accountability by requiring all RCCs to submit quarterly reports with **100% response rate** from SCC, and by publishing a **statewide RCC snapshot annually** highlighting unmet needs and SCC actions taken.

- **Champion:** [Insert SCC member]
- **Current Work:** Informal RCC updates; Issue Tracker demo.
- **Who's Doing This Now:** RCC Chairs, SCC, Regional Mobility Managers, NH DOT (templates), RLS (support/technical assistance).

Who Else Is Doing This Work / Should Be Involved: Commission on Aging; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; RCC members; lead agencies; transit providers; human service agencies; community representatives.

Goal 2: Elevate Equity and Lived Experience in Decision-Making

SMART Goal:

By **December 2026**, every RCC and the SCC will seat at least **one lived-experience representative** (older adult, person with a disability, Veteran, immigrant, or rider) with stipends, translation, and childcare supports budgeted. Each year, the SCC Annual Report will include **a rider story and defined metrics** (e.g., number of lived-experience reps, policy/service changes tied to their input, satisfaction surveys, increased trip access for these groups).

- **Champion:** [Insert SCC member]
 - **Current Work:** Some rider input in CTNA; stipends piloted.
 - **Who's Doing This Now:** ?? SCC Equity/Engagement subgroup, Commission on Aging, ABLE NH, NH AHA.
 - **Who Else Is Doing This Work / Should Be Involved:** Governor's Commission on Disability; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; refugee/immigrant coalitions; youth councils; Veterans services; advocacy organizations.
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Goal 3: Modernize Data and Finance Systems to Support Braided Funding

SMART Goal:

By **September 2026**, SCC will roll out a **statewide data platform and contract crosswalk** enabling at least **2 RCCs/providers** to pilot braided contracts (blending 5310, Title III-B, Medicaid, RHT funds, etc.), with shared KPIs reported quarterly to SCC.

- **Champion:** [Insert SCC member]

- **Current Work:** SCC Data/KPI Task Force planned; dashboards piloted.
 - **Who's Doing This Now:** NH DOT (funding/contracts), RLS (Statewide Mobility Manager contract and performance measures), SCC staff.
 - **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; Veterans Administration, TANF, NH AHA; ABLE NH; GSIL; DHHS Medicaid; DOE; CMS RHT program; NHTA; providers willing to pilot braided contracts.
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Goal 4: Lead Statewide Coordination Across Plans and Partners

SMART Goal:

By **June 2026**, SCC will complete a **CTNA/CHSTP/10-Year State Plan Alignment Matrix** that maps statewide transportation priorities, reviewed annually, and publish a public **"NH Coordinated Human Services Transportation Playbook."**

- **Champion:** [Insert SCC member]
 - **Current Work:** CTNA in progress; CHSTPs updated regionally.
 - **Who's Doing This Now:** NH DOT, Impact Consulting (CTNA), Regional Planning Commissions, RLS (Blueprint alignment).
 - **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; NH AHA; ABLE NH; GSIL; DHHS; DOE; Workforce Development; housing and health partners; Veterans Affairs; public health networks.
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Goal 5: Strengthen Public Communication and Awareness

SMART Goal:

By **March 2026**, SCC will launch a statewide transportation awareness campaign (KeepNHMoving + outreach toolkits) and ensure at least **10 RCCs/partner sites** are linked and using shared branding, with a **25% increase in web traffic and outreach events statewide**.

- **Champion:** [Insert SCC member]
- **Current Work:** KeepNHMoving.org exists; some RCC outreach but fragmented.
- **Who's Doing This Now:** NH DOT, Transport NH (KeepNHMoving website + facilitation), SCC?, RLS, Mobility Managers.
- **Who Else Is Doing This Work / Should Be Involved:** Commission on Aging; Bureau of Adult & Aging Services; Governor's Commission on Disability; NH Alliance for Healthy Aging (AHA); ABLE NH; GSIL; senior centers; Veterans groups; immigrant/refugee networks; local media; public health networks; town offices; hospitals.