

CONSOLIDATED MANCHESTER/ DERRY-SALEM [R8] REGIONAL COORDINATION COUNCIL

TUESDAY, FEBRUARY 4, 2025

SOUTHERN NH PLANNING COMMISSION/ZOOM

DRAFT MINUTES

ATTENDEES

Mike Whitten, Chair – MTA	Angelique Pandolph – Easterseals
Scott Bogle – Rockingham Planning Commission	Tracey Whitehead – MTA/CART
Tim Diaz – RNMOW*	James Wilkie – CareGivers
Jo Ann Duffy – Goffstown	John Wilson – Citizen Member (Londonderry)
Ben Herbert – R8 Mobility Manager	Sylvia von Aulock – SNHPC
Lisa Ludwigsen – Easterseals NH*	Adam Hlasny – SNHPC
Nate Miller – SNHPC	

**attended virtually*

1. Call to Order

Chair Whitten called the meeting to order at 12:31 PM.

2. Action on Minutes of January 21, 2025

Motion by Tim to approve minutes, seconded by Angelique. Motion carried unanimously.

3. Discussion of FY 2026-2027 Section 5310 Funding Allocation

NHDOT recently communicated a level funding structure for the FY26-27 5310 round (\$581,100). For future funding cycles, the RCC should expect a reduction to the \$543,000 range.

MTA eliminating New Boston service will free up \$12,960 in federal funding. Even with that, there is a \$26,662 shortfall that will require service cuts/reduction. Tim expressed a willingness to cut RNMOW's \$2,897 portion of funding in the spirit of cooperation. Sylvia suggested that since RNMOW is the only provider in the former Region 9, it would be more efficacious to reduce the CART extended Derry service.

There was a discussion about the logistics of reducing the extended Derry service. Ben shared ridership numbers. Examining the weakest hours/days led to a proposal for the following:

- Reduce weekday hours by 1.5 per day by ending service at 7:00pm instead of 8:30pm
- Reduce Saturday hours by 4, ending service by 1:30pm instead of 5:30pm

These two reductions combine for a savings of \$28,704, bringing the balance to \$579,058. Therefore, the RCC would have \$2,042 to spend.

Sylvia brought up the possibility of restoring some type of service to New Boston given its greatly increased ridership from 2020-2024. Chair Whitten said that even with the growth, it wouldn't warrant what would be needed from MTA from a capital standpoint, as the current vehicle used for this service is 11 years old (6-year useful life). He noted that when the Hooksett and Goffstown Shuttles saw increased ridership, the towns pooled funds to purchase a vehicle. That model would likely not work for

New Boston, as it has approximately 1/5th the ridership of the above towns. Nate mentioned that a new vehicle would cost approximately \$90,000.

There is a possibility of Weare and New Boston collaborating on a volunteer driver program. However, SNHPC assumes risk as a lead agency to take on a subrecipient with limited administrative capacity to efficiently provide documentation for federal funds. The recent Deerfield partnership with ReadyRides works because ReadyRides is already a 5310 recipient.

There was further discussion about how to apply the \$2,042. Jim noted that CareGivers uses Ride Scheduler and may have a license available (\$800/year) to be shared with Salem CareGivers, though it would have to be cleared with Catholic Charities' management. According to Scott, Salem CG is currently using a more rudimentary system to schedule rides.

The remaining \$1,242 could go to the fledgling Deerfield service if the Town would be willing to increase its match amount slightly. Jack Hutchinson could potentially provide an answer to that in the coming week.

Activity	Name	FY 2026-2027 Hours/Trips (Per Year)	FY 2026-2027 Rate (Proposed)	Total Cost/Year (FY 2026-2027)	Federal Share/Year (FY 2026-2027)	Local Share/Year (FY 2026-2027)	Difference per Year (Federal)
Admin	SNHPC Administration	N/A	N/A	\$32,458	\$25,966	\$6,492	\$0
1	Goffstown Shuttle	1,556	\$60.00	\$93,360	\$74,688	\$18,672	\$9,958
2	Hooksett Shuttle	1,300	\$60.00	\$78,000	\$62,400	\$15,600	\$8,320
3	New Boston Service						-\$12,960
4	Expanded Derry CART Service	1,589	\$60.00	\$95,340	\$76,272	\$19,068	-\$14,707
5	Easter Seals DR	2,094	\$57.67	\$120,761	\$96,609	\$24,152	\$1,450
6	RNMOW Senior Rides	892	\$60.62	\$54,073	\$43,258	\$10,815	\$2,897
7	Easter Seals MM (Sch. Coord/Dispatch)	N/A	N/A	\$54,563	\$43,650	\$10,913	\$0
8	Volunteer Driver Recruitment	N/A	N/A	\$42,517	\$34,014	\$8,503	\$800
9	Regional Mobility Management	N/A	N/A	\$113,000	\$113,000	N/A (Toll Credits)	\$3,000
10	Deerfield VDP Program Support	N/A	N/A	\$14,053	\$11,242	\$2,811	\$1,242
Total				\$698,125	\$581,100	\$117,025	\$0

Motion by Jo Ann to accept the above program of projects for presentation at the upcoming public hearing, seconded by John and carried unanimously.

4. Other Business

There was no other business.

5. Next Meeting

The next RCC meeting – a public hearing on the proposed program of projects – will be held on **February 26, 2025, at 12:30pm**. The deadline for project submission to NHDOT is March 6, 2025.

Motion by Jo Ann to adjourn, seconded by John. Meeting stood adjourned at 1:38 PM.