

CONSOLIDATED MANCHESTER/ DERRY-SALEM [R8] REGIONAL COORDINATION COUNCIL

TUESDAY, JANUARY 16, 2024

Zoom*

DRAFT MEETING MINUTES

ATTENDEES

Mike Whitten, Chair – MTA	James Wilkie – CareGivers NH
Tim Diaz – Rock. Nutrition Meals on Wheels	John Wilson – Citizen Member (Londonderry)
Ben Herbert – R8 Mobility Manager	Cindy Yanski – Region __ Mobility Manager
Lisa Ludwigsen – Easterseals NH	Scott Bogle – RPC
Donna Marceau – Region 7 Mobility Manager	Nate Miller – SNHPC
Teri Palmer – NH Mobility Manager	Sylvia von Aulock – SNHPC
Angelique Pandolph – Easterseals NH	Adam Hlasny – SNHPC
George Sioras – Derry	

**Due to inclement winter weather, Chair Whitten determined that the RCC would operate under emergency procedures in accordance with RSA 91-A, eliminating the need for an in-person quorum. Therefore, all participation in the meeting was virtual.*

1. Call to Order

Chair Mike Whitten called the meeting to order at 12:30 PM.

2. Action on Minutes of August 29 and October 31, 2023

Motion by George to approve minutes, seconded by Tim and carried unanimously.

3. FTA Section 5310 Updates

Nate gave a brief administrative update, noting that all monies have been received/disbursed through November 2023. He has received a 4th quarter invoice from RNMOV, Easterseals, and MTA, and will be processing this week and getting out to NHDOT.

Scott noted that Ken Grant of Atkinson Elder Services might be submitting a 5310 Capital application (due 2/14/23).

4. RCC Bylaws Update

Sylvia gave an update on the RCC bylaw template that was approved by the SCC at its January 4, 2024 meeting. She briefly reviewed the Region 8 RCC's current bylaws (adopted January 2020), noting that the SCC went from "the RCCs must adopt these" to "the RCCs can use and customize this template." Since there are elements of each set of bylaws that could be useful, she suggested the formation of an RCC subcommittee to review and recommend new bylaws. John and Jim volunteered for this subcommittee. Particular sections of the SCC template to review are 5.3, and 5.5-5.7. Sylvia said she will cc Scott and Nate on these discussions.

5. Mobility Manager Updates/Workplan

Ben gave an update on his progress, including the following:

- He has worked with 14 individuals since the 10/31/23 RCC meeting.
- There have been 36 referrals thus far in FY24, as opposed to 26 in the entirety of FY23.
- He has worked with Sylvia and the Weare Senior Center director to draft a survey (to be distributed in March) that will highlight transportation need in Weare and hopefully lead to solutions in that town.

John noticed that Item #5 has been added since last time. He said it is a good workplan but that 50% or more of the emphasis should be on items #4 and #5; Tim agreed.

Scott said that there should be something in the workplan regarding the pursuit of new funding sources. Emphasis to date has been apprising folks of existing services, but relationship building with healthcare organizations as potential funding sources is also important. He added that Exeter and Wentworth-Douglass Hospitals provide small amounts of funding in Region 10.

Teri added that outside-the-box thinking is necessary when it comes to collaboration with medical facilities. There are potential community health grants that could help, especially in rural areas.

6. RCC Regional Priorities Discussion

Nate reviewed the last meeting discussion, including whether the RCC deems it more effective to expand services to new geographic areas (social safety net method) or improve the level of service/ridership in existing areas. Scott said we should be looking to ensure basic VDP service throughout the region, but also ensuring municipalities come to the table and are significant funding partners.

Sylvia said that she'd love feedback from the region's service providers: what are the challenges, expectations for the coming year, and how might the RCC and Mobility Manager best serve them?

7. Other Business

- Donna noted that the bylaws discussion was her principal reason for attending. She also thanked Mike for extending an MTA bus line to Nashua.

8. Next Meeting

The next RCC meeting will be held on March 19, 2024, at 12:30pm. The highest-priority agenda item will be a more robust regional priorities discussion.

Meeting stood adjourned at 1:51 PM.