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Greater Nashua (Region 7) Regional Coordination Council

Thursday, February 26th, 2026 – 10:00 am

This will be a hybrid meeting, with in-person and Zoom options.

In-Person Attendance

NRPC Office Large Conference room

30 Temple Street, Suite 310, Nashua, NH 03060_

Virtual or Telephone Attendance: Join Zoom Meeting

<https://nashuarpc.zoom.us/j/82109127266?pwd=cWRSbkljeHlGNFh1VjN3NGRgcHJNUT09>

Meeting ID: 821 0912 7266

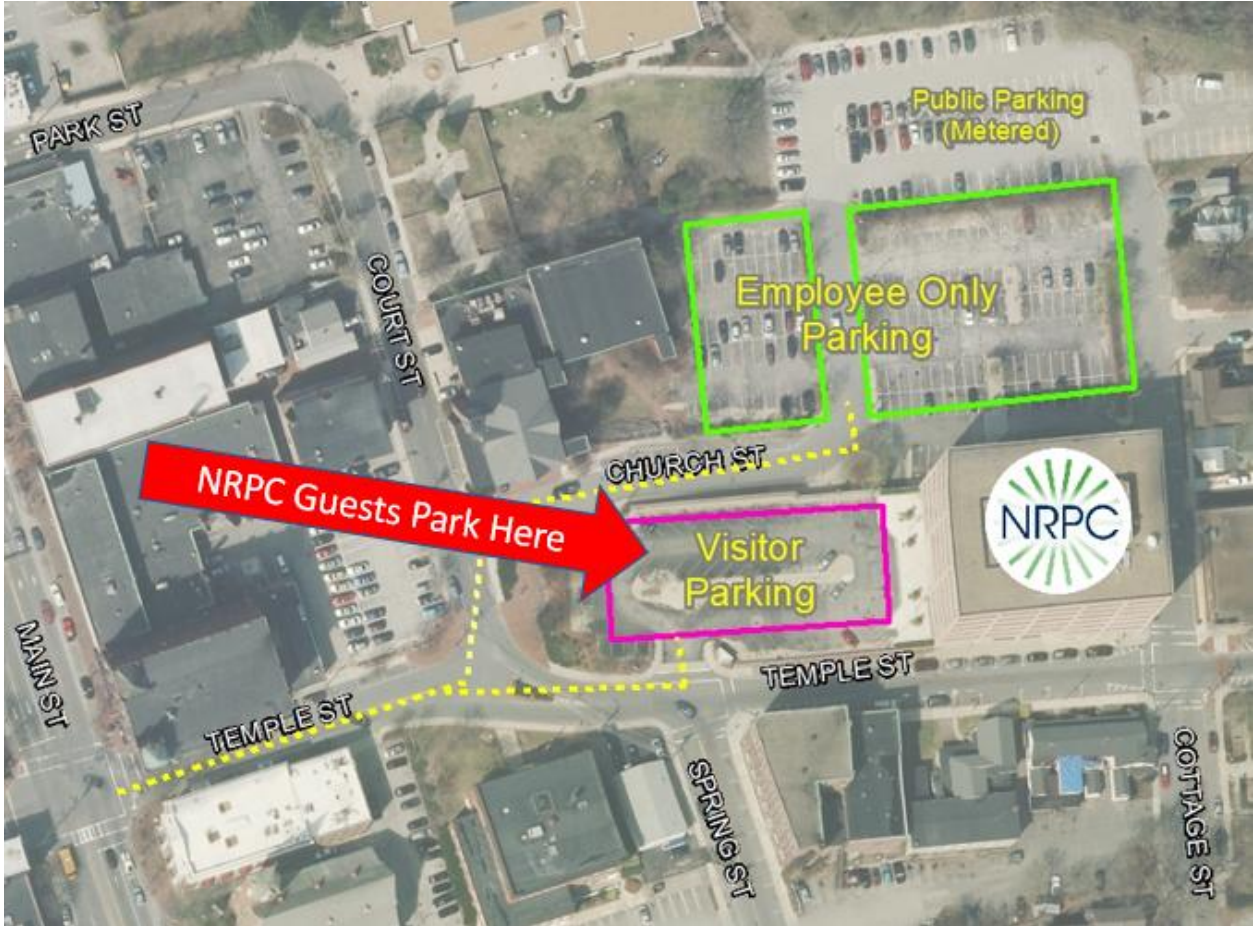
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Phone: 1 929 205 6099

Agenda

1. Call to Order & Introductions
2. Approval of November 2025 meeting minutes (Attachment 1) – *Action Item*
3. Approval of new RCC7 citizen member – Amy Hunt – *Action Item*.
4. Approval of Community Rides Pilot Program contracted provider rate for new vendor (Home Base Transportation)(Attachment 2) – *Action Item*
5. Executive Committee update – *Information Item*
6. NHDOT – RCC Trip Priority Survey (Attachment 3) – *Information Item*
The committee will discuss a response to the NHDOT - RCC Trip Priority Survey that is designed to ensure that trip priorities are established and/or known within each RCC region.
7. Statewide Information Update – *Information Item*
8. Regional Mobility Manager Highlights and Outcomes – *Information Item*
9. Member & Community Concerns and News – *Information Item*
10. Other Updates
11. Adjournment

**BUILDING MANAGEMENT REQUESTS THAT VISITORS NOW PARK IN THE UPPER LOT
(See the attached map)**





**Greater Nashua Regional Coordination Council (RCC7)
DRAFT Meeting Minutes, Thursday, November 20, 2025**

Attendees:

In Person:

Bill Ayer, Voices of Major Drive*
Janet Langdell, SVTC*
Teri Palmer, NH Mobility Manager, RLS Associates
Angelique Pandolph, Easter Seals*
Kerry Miller, NTS*
Rocky Morelli, Opportunity Networks*
Sara Ceasar, United Way of Greater Nashua*
Amy Hunt, Community Advocate
James Wilkie, Caregivers*
Jennifer Marchant, Caregivers*
Marina Vaz, Conservation Law Foundation*
Courtney Webster, Compassionate Care Transport

Don Paré, Gate City Bike Coop*
David Price, Tina Marshman, & friends of John Burkitt
Joslyn Kuchinski, Rivier University

NRPC Staff:

Matt Waitkins, MPO Coordinator*
Donna Marceau, Regional Mobility Manager - RCC7
Salem Quinn, Admin/Communications Coordinator

Remote:

Alex Dumont, Bridges*

*Represents a voting member of RCC7

1. Call to Order & Introductions

Langdell opened the meeting at 10:03 am. A round of introductions was made.

2. Approval of October 2025 meeting minutes.

Langdell asked if there were any corrections or edits to the minutes; none were brought forth.

Motion by Waitkins, second by Ayer: *That the October 23, 2025, draft meeting minutes be approved as submitted to the Council.*

Pandolph and Wilkie abstained. *Motion passed.*

3. 2nd Annual Greater Nashua Community Transportation Hero Recognition

Langdell introduced the 2025 Community Transportation Hero: the late John Burkitt and the volunteers of the Gate City Bike Coop. Back in June, as part of the State Coordinating Council and the New Hampshire Transportation Association's annual meeting, they had awards that they cared about, including a community transportation hero or champion. This year, they opted not to do that in the region, so we shifted ours to October. We maintained all the nominations that we received back in May. The executive committee reviewed those, and it was crystal clear from the nominations, not just the



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number, but the content, that there was an organization, and especially an individual, who rose to the top. It was very evident from John's leadership, his passion, his dedication, and his caring heart, that he was somebody who would be not just a role model during his lifetime, but he'd be a role model going forward.

But we couldn't leave out recognizing the entire Gate City Co-op. All the volunteers together, and the work they've done, not just in Nashua, but in the surrounding towns, as well as statewide. They have routinely donated bikes to other communities when they have extras. They've also served as a role model for the development of other similar programs. With a COVID-19 Disparities Grant in the rural communities, and using Gate City Co-op's foundation, Carroll County ReCycled was created and was able to provide hundreds and hundreds of bikes to J-1 students up in Carroll County. Carroll County ReCycled was also able to provide instructions at the correctional facility on how to fix and build bicycles for certain inmates and get them ready for life outside again.

Yesterday, today, tomorrow, and going into the future, we want to recognize the Gate City Co-op and John Burkitt as our regional champion for community transportation for 2025. The award reads, "2025 Greater Nashua Community Transportation Hero. In recognition of extraordinary dedication to community service, sustainable transportation, and the empowerment of riders of all ages, this award is presented to honor John Burkitt, founder, and the volunteers of the Gate City Bike Co-op. Their leadership, compassion, and service exemplify the spirit of community engagement and demonstrate how local action can create lasting impact. Let's put people on bikes." John's wife, Tina Marshman, and Don Paré, of Gate City Bike Coop, accepted the award.

Paré discussed how Burkitt and the Bike Co-op donated bikes to Kenya and Haiti and received an award from the Park Tool Company, a well-known national bike tool company, for being in the top ten best non-profits. Marshman discussed how she gave John his start working on bikes in her basement. Morelli stated that Burkitt took his passion, turned it into a legacy, and now it's a movement, an international movement that started right here in this region. It was also noted that Burkitt will be awarded a Walk of Fame award at the RTAP conference in December.

4. Region 7 NHDOT/FTA 5310 Quarterly Update

The Q1 update and billing have gone through. Nashua Transit, Caregivers, and the Community Rides Program were all within budget. The numbers will be presented next time and may include Q2 numbers.

5. Statewide Information Update

- Langdell discussed that the State Coordinating Council is required to provide an annual report to the Governor's office. The report is included in the packet.
- Also included in the packet is the SCC Strategic Work Plan for 2026 and 2027. At their October meeting, they had 8 goals, which were reduced to 5. They will identify champions for each of the 5 goals. There could be some stakeholder volunteer opportunities. The first goal has to do with



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improving communication. Pandolph will be the champion for that goal. The purpose of that goal is to improve and enhance communication between the SCC and RCCs. They want to create a better framework for how information is shared, so that they don't just send information into the void. They are really looking for two-way information sharing.

- Two notices of funding: 5310 capital (vehicle purchasing) and 5339 capital, bus and bus facilities. Waitkins spoke about these funding opportunities. NTS might be considering 5339; Correa would know better. 5339 can be used for public transit capital expenditures. 5310 would need to come through RCC. 5339 doesn't need to come through RCC. New Hampshire DOT is now saying that the RCCs will have a substantive role in determining whether those funds are going to get supported at the New Hampshire DOT level. Fred Butler has also come out and said very clearly, regarding 5310 capital funding, that it's the expectation of New Hampshire DOT that funding will be used for public purposes, and not for vehicle purchases or organizations that are member-driven. That was new language that came out at the last two meetings, SCC and the New Hampshire DOT. Palmer says that there's only \$180K statewide. So, it's a competitive grant, and a good application needs to be a regional asset. Morelli thinks there can be creative ways to get funding to address the needs in this region. Easterseals might apply for transportation replacement, which only serves Manchester through a TAM Grant.
- 5310 Application deadline January 22nd, 2026.
- 5339 Application deadline January 15th, 2026.
- Rural Health Transformation Grant information: Pandolph and Palmer spoke to funding information. There is a GoNorth page on the DHHS website. You need to use the funding before you lose it. Rural hospitals and community centers are struggling and could use the funding. Awardees will be announced at the end of December or the beginning of January.
- The last piece included in the packet was submitted by Rad Nichols. He shared his testimony from the TYP public hearings. In it, he is asking for a toll increase, a gas tax, and a vehicle registration fee to put towards transportation needs. It was originally shared with the NHTA group. It discusses specific initiatives and discussions happening at the state level. Discussion took place at the Commission meeting last night regarding the gas tax and toll increase. Some RPCs are taking an official stance on the gas tax and toll increase. Action item will be on the agenda for the February Commission Meeting regarding the gas tax and toll increase. Discussion continued regarding gas tax and toll increase, as well as TYP.

6. Locally Coordinated Transportation Plan Priorities Subcommittee Update

Miller is chairing the Subcommittee. Janet will send an email soon. The Subcommittee will meet sometime after Thanksgiving.

7. Regional Mobility Manager Highlights and Outcomes



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Greater Nashua Community Rides Pilot Program: Marceau gave a presentation about wheelchair services. Talked with the bank official at St. Mary's Bank about wheelchair transportation. Community tax credits were available from the bank. Rockland Trust donated as well. They want to keep local businesses going as well, so they try not to use Lyft or Uber as much. Also, we had money from the NRPC Foundation and the state to expand access. It's a collaboration of funding from various streams (or braided funding). Wheelchair and taxi rides are made available through this funding. The majority of rides are for medical needs. One for relocation, one for housing search, and a few one-off work needs.

- There have been 12 Wheelchair rides since November 2024. Serves the municipalities of Brookline, Hudson, Lyndeborough, Merrimack, Nashua, and Wilton.
- 23 Taxi Rides since April 2025. Serves the municipalities of Hudson, Merrimack, Milford, Mont Vernon, Nashua, Wilton, and includes a ride from Nashua to Dartmouth Hitchcock in Lebanon.

The goal is to fill the gap and help people as they get on their own with a plan for long-term services. There is limited funding available. The Community Rides Pilot Program fills rides that aren't available through other services. It is a last resort.

- There is a problem of scarcity of wheelchair vendors and a lack of helpers in general.

There is positive feedback from clients. There were 3 Medicaid calls that we can't fill, so we referred to Medicaid brokers. 2 people just never called back. 1 person didn't qualify for \$600 loan. 7 rides total that could not be filled. A good number of people were calling because their services don't cover where they need to go. Of the 35 rides provided, only 1 was from a community (Lyndeborough) with no services.

8. Member & Community Concerns and News

- Miller wants to honor Gloria Timmons by keeping her name tag out. Marceau noted Timmons' memorial service the upcoming weekend.
- Quinn offers an Outlook meeting invite, an email reminder with an agenda, and live streaming to YouTube.
- Palmer shares statewide updates: Community Transportation Needs Assessment is finalizing the surveys, so please turn in paper surveys. We should see some draft reporting coming from them in December or January. The SCC and NHTA meeting will fall on January 8th. Leadership meeting with SCC and RCC chairs on December 15th to discuss the two-way communication initiative.
- Paré from Gate City Bike Coop: has a radio talk show and recently had Marceau as a guest. The show is on Tuesdays at noon. Apfelberg has a show on Monday mornings.

Meeting adjourned at 11:27 am. Next meeting will be on Thursday, January 22, 2026

Respectfully submitted by: Salem Quinn, Administrative/Communications Coordinator, NRPC.



Greater Nashua Regional Coordination Council ~ RCC7	
To:	RCC Members and Attendees
From:	NRPC Staff
Date:	2/26/2026
Re:	Community Transportation Pilot Program – Provider Rates

Community Transportation Pilot Program – Provider Rates

The NRPC (RCC7 Lead Agency) has agreements in place with vendors that participate in the Community Rides Pilot Program. Each of the vendors has a negotiated per-trip rate for providing the trips.

The NH Department of Transportation has requested that the Greater Nashua RCC7 discuss and approve the contracted provider rates at the next RCC7 meeting.

NRPC staff will lead a discussion and facilitate a vote at the February 26, 2026, meeting.

The following table includes the contracted provider, Home Base Transportation and their per-trip rate.

Community Transportation Providers & Trip rates	
Provider	Rate-per-Trip
Home Base Transportation	\$0.53 per mile plus \$39.12 per hour.

NHDOT - RCC trip priority survey

The purpose of this survey is to ensure trip priorities are established and/or known within each RCC region. As NHDOT is required to ensure equitable of its Federal Transit Administration (FTA) Section 5310 RCC funding (and other FTA funding), and that funding--even with non-federal match--is insufficient to provide trips to every person in a given region who may want/need a trip, each RCC should have trip priorities established as a sort of "triage" to ensure the folks who need the funds the most are prioritized. Of course, the RCCs need to account for non-FTA funding as well, so the survey attempts to consider any other funding source as well. The survey results will be considered informal input, with each RCC expected to use the results to help formalize its priorities. **PLEASE SUBMIT ONLY ONE RESPONSE PER RCC REGION.** Please contact NHDOT's Public Transportation Administrator, Fred Butler, with any questions.

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

* Required

1. What RCC Region are you reporting for? *

Select your answer



2. Please provide your name and (RCC-related) title. *

Enter your answer

3. As FTA (and other) funding is generally insufficient to accommodate all needs, RCCs must make the hard decisions to ensure the FTA funds last the entire (fiscal) year. Please provide your region's opinion regarding the following likely options, with the understanding that there are exceptions to every rule.

No way

Preferably Not

Maybe

Like this

Love this

Limit the number of trips an individual can take per week. (Again, there may be exceptions for dialysis trips, etc.)

	No way	Preferably Not	Maybe	Like this	Love this
Implement need-based restrictions, e.g., veterans, individuals with disabilities only	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Implement trip purpose restrictions, e.g., medical appointments only	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. There may be other ways to triage the funding other than those listed in the previous question. Please provide details regarding other possible solutions that should be considered. (If none come to mind, skip to next question.)

Enter your answer

5. True or false: Our RCC region currently limits the number of trips an individual can take in a given time period (day/week/month) *

True

False



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