

Date: September 22, 2026
To: Monadnock Regional Coordinating Council for Community Transportation
From: Staff

RE: CARS Steering Committee Update

Background

The CARS Steering Committee held its kickoff meeting on September 9th. The agenda consisted of member introductions, an overview of the studies and decisions that brought us to this point, a review of the roles of project participants, the scope of work of the committee, the RfQ, and scoring expectations.

Two RfQ responses were received by the September 14th due date. They were passed to the Steering Committee, which will score the applicants individually, submit responses to Lisa Steadman, and hold an interviewee selection discussion on Friday, September 18th.

Selected applicants will be interviewed during the weeks of 9/28 and 10/5. The committee hopes to provide a recommendation at MRCC's October 28th meeting.

Steering Committee members include:

- Davis Bernstein, Director of Executive Services & Communications, Cheshire County
- Katie Hart, Senior Director of Operations, Home Healthcare, Hospice & Community Services (HCS)
- Katie Keating, Project Manager, Dartmouth Hitchcock Center for Advancing Rural Health Equity (CARHE)
- Sandra McDonald, Community Member, Monadnock Regional Coordinating Council for Community Transportation (MRCC)
- Melanie Rifkin, Renal Social Worker, Monadnock Dialysis/ Fresenius Medical Care
- Kim Rumrill, Executive Director, Keene Senior Center
- Claudia Stewart, Board Member, Community Volunteer Transportation Company (CVTC)
- Chris Weeks, Director of Security and Emergency Management, Monadnock Community Hospital

Other advisors in the process include:

- Fred Butler, NH Department of Transportation (NHDOT)
- Allan Gillis, Community Volunteer Transportation Company (CVTC)
- Lily Wellington, NH Commission on Aging

Recommendation

Come to the meeting prepared to suggest any questions you feel might be important to ask the interviewees. The Steering Committee will compile and add them to the script.