

Date: September 22, 2026
To: Monadnock Regional Coordinating Council for Community Transportation
From: Staff

RE: Officer Election and Nomination

Background

At its August 25th meeting, MRCC members nominated Charlie Pratt to be Chairperson of the group. If elected, he will serve as Chair until 6/30/27. MRCC bylaws prescribe a process for seating him as chair and backfilling the Vice Chair position:

*“Vacancies that occur during the Fiscal Year may be filled at any regular or special meeting and the newly-elected Officer will serve for the remainder of the current term. Nominations will be accepted from the floor during the meeting at which the vacancy has been announced. **Voting will take place at the next meeting.** If for whatever reason the MRCC is temporarily unable to elect a new Chair or fill that position by a current elected Officer in accordance with these Bylaws, the Chair of the State Coordinating Council for Community Transportation will appoint an Acting Chair. The Acting Chair will serve until a new Chair has been elected in accordance with these Bylaws.”*

After voting on the position of Chair, Charlie will call for nominations for Vice Chair. If a nomination is received, the vote for that position will be held at MRCC’s October 28th meeting.

If no nomination is received, the position will remain open.

Additional Context for Reference:

Current Officers (Term 7/1/25-6/30/27)

- Vacant, President
- Charlie Pratt, Vice Chair acting as Interim Chair
- Erika Alusic-Bingham, Secretary
- Jamilla Puciarello- Treasurer

Responsibilities of Officers- Below you will find descriptions of Officer roles as defined by the MRCC bylaws:

- *“The Chair, or in the event of their absence, the Vice Chair, shall preside at all meetings of the MRCC; the Chair shall not be deprived of their right to vote.*
- *The Chair or Vice Chair shall have such other powers and perform such other duties as may from time to time be voted by the MRCC, including the establishment of committees and appointment of committee members as may be necessary or convenient for carrying out the business of the MRCC.*
- *The Secretary shall (a) keep minutes of all meetings of the MRCC; (b) see that all required notices are duly given in accordance with the provisions of these Bylaws and as otherwise required by law; (c) maintain a directory of each MRCC Member, and (d) in general perform*

such other duties as from time to time as may be assigned to them by the MRCC. In performing such tasks, the Secretary may delegate the performance thereof to another member of the MRCC or designated staff member, provided that the Secretary shall directly or indirectly supervise the performance of any such delegated tasks and, in any event, shall remain responsible for their completion.

- *The Lead Agency responsible for administering Federal Transit Administration Section 5310 funds for the MRCC shall serve as the Treasurer and shall oversee the financial records of the MRCC.”*

Other Commitments:

- Participate in the Executive Committee, which is defined as “*the Officers and may include up to two (2) Designated Representatives or Individual Members.*” The bylaws also state that “*The Executive Committee shall, possess and may exercise all the powers and functions of the MRCC in the management and direction of the affairs of the MRCC in all cases in which specific direction shall not have been given by the MRCC. All actions of the Executive Committee shall be reported to the MRCC at its next meeting and ratification by the MRCC is required.*”
- Participate in monthly Agenda Setting Meetings
- Participate in strategy conversations as needed throughout the month
- Act as advisor to the Mobility Manager when questions arise and direction is needed

Recommendation

Review the memo in advance and come prepared to discuss leadership positions serving through 6/30/2027.