

**Minutes of February 13, 2024**  
**Mid-State Regional Coordinating Council (RCC) Meeting**  
**Future In Sight Conference Room**  
**25 Walker Street, Concord NH**

<b>Attendees</b>	
Tammy Carmichael, Partnership for Public Health – via Zoom	Sean Chamberlain, Lakes Region Planning Commission
Carrie Chandler, Helping Hands of the Lakes Region & Wesley Woods Senior Housing – via Zoom	Tom Schamberg, Board of Selectman, Town of Wilmot (Chair), virtual
Andrew Harmon, Citizen member	Teri Palmer, State Mobility Manager – via Zoom
Vince Pagano, Regional Planner, CNHRPC – via Zoom	Cindy Yanski, Region 3 Mobility Manager (CAPBMCI)
Jane Alden, Town of Tilton	Susanne Peace, Future In Sight
Frank Caron, Merrimack County – via Zoom	Derek Lavoy, Granite State Independent Living
Becky Bryant, Lakes Region Community Services – via Zoom	

**1. Welcome and Introductions**

Tom called the meeting to order at 2:05pm. We all introduced ourselves. We had six (6) voting members in the room. Due to the weather, a motion was made to allow virtual members the opportunity to vote. A roll-call vote was called with the individuals in the room.

m/s/approved S. Chamberlain/A. Harmon/unanimous

**2. Review and approve minutes of the November 14th RCC meeting.**

Tabled until next meeting.

**3. Replacing Mid-State RCC By-Laws – Quorum needed for vote**

The new bylaws were introduced at our last meeting in November, and they were sent to everyone along with the other meeting materials. T. Schamberg commented that he’s read through them, and all looks good in his opinion. A. Harmon asked about the Conflict of Interest requirement; he wanted to know if we already have this document. C Yanski pulled up the Conflict of Interest document from our Mid-State RCC website. We also discussed the number needed for a quorum. T. Schamberg suggested we take a vote and if we note anything in the document we would like to discuss changing, to let Cindy know. A motion was made to accept the bylaws as presented by the SCC Governance workgroup. The vote was taken by roll-call.

m/s/approved J. Alden/D. Lavoy  
11 yea, 0 nay, 1 abstention: A. Harmon

**4. New Coordinated Plan Update**

V. Pagano and S. Chamberlain explained the CNHRPC and LRPC are collaborating to update the Coordinated Transit & Human Services Transportation Plan which was last revised in 2019. LRPC is taking the lead in this effort. They are currently in the public outreach phase. There is a survey to understand transportation needs in the region. The survey will be out in March and April. S. Peace

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asked about the distribution of the survey, how are they reaching the truly homebound seniors. V. Panago stated they are working with senior agencies but asked for suggestions from the group. T. Palmer suggested MOW and town human services to assist. A. Harmon asked what method they are using, paper or electronic method. Answer: it is both. J. Alden suggested asking senior centers. Cindy said she is sending the survey information and flyer out to her entire contact list which includes all CAPBM programs, RCC members, municipalities, etc. Cindy will also reach out to CAPBM Elder Services program director to see if MOW and senior centers can assist with the distribution and helping individuals complete the survey, if the need arises. The group was asked to share the survey information as they attend meetings in March and April.

**5. Update: Concord-Laconia Connector**

Cindy gave an update on the progress. The route started running on 1/22/24. The CAT riders guide is updated with the new route information. Cindy has been out distributing the new guides throughout the service area.

**6. Mobility Manager Report**

- a. Cindy shared the usual summary of the 5310 funded trips and services, VDP, Mobility Manager, MST and TVP. The report is attached. MST has already surpassed last year's ridership. Cindy will send the ridership #s out.

**7. Other**

- a. **Public Hearing for HB2024:** A. Harmon shared a public hearing for HB2024 is coming up. He will send out the notice. T. Palmer stated the hearing is tomorrow at LOB in Concord at 1pm.
- b. **KeepNHMoving website:** T. Palmer gave an update about the new website. It will go live in the middle of March.
- c. **NHTA\SCC Annual Meeting:** will be held June 7 at the Grappone Conference Center. All are welcome to attend. Look for the email with registration information.
- d. T. Palmer said NHDOT will fund the mobility management network using the 5310 funding.
- e. **RCC\SCC Annual Report** – SCC has asked us to submit an annual report to cover the highlights covering the last three years. Chair asked everyone to submit a sentence or two to Cindy to help tell our story.
- f. J. Alden shared the **new dialysis center in Tilton** is open for business as of last week. They are located on Sanbornton Rd.
- g. T. Schamberg shared with the group, he is a subcommittee chairman for Merrimack County Nursing Home, they mentioned our mobility manager by name and are very happy about the new transportation option via the new CAT commuter route mentioned earlier.

**8. Motion to Adjourn**

A motion was made to adjourn the meeting at 3:04pm.

m/s/approved J. Alden/A. Harmon

**9. Next Meeting May 14, 2024, in the Lakes Region, location TBD.**